

Notice of the meeting of Parent – Teacher Association  
(Uran Education Society's English Medium School & Jr. College, Uran)

No: 01  
Date: 18/07/2024

To,  
The PTA Member

Sub: Notice of the General Body Meeting (PTA)

Sir/Madam,

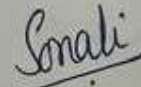
With reference to the subject cited above, as per the provisions of the section 4(2) (f) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah VII of 2014) and rule 4(2) of the section 4(2) (f) of Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, General Body Meeting of Parent-Teacher Association is scheduled on Saturday dt: 03/08/2024 at 3:00 p.m. to 4:30 p.m. in school premises.

Agenda of the meeting is given below. You are requested to attend the meeting in time. As per the provisions of rule 4(4), of the Maharashtra Educational Institutions (Regulation of Fees) Rules, 2016 the meeting will be conducted if at least ten percent of the members of the full complement of the PTA are present. If the attendance is less, the Chairperson shall adjourn the meeting for half an hour. If the quorum is still not fulfilled, the meeting will be cancelled and recalled after 15 days by following the process mentioned in the rules.

Agenda:

1. Reading and confirmation of minutes of the last meeting.
2. Introduction of Executive Committee, PTA for the Academic Year 2024-25.
3. Duties and functions of PTA.
4. Any other point with the permission of chair.

Yours faithfully,



Secretary

P.T.A. Executive Committee  
U.E.S. School & Jr. College



# Minutes of Meeting

09/08/2024.

Minutes of General Body Meeting of P.T.A. held on Saturday dt. 03/08/2024.

After waiting for half an hour with the consent of EC-PTA members meeting started at 3.45 p.m. with the welcome address given by Mrs. Simran Sahiya, President PTA.

Following points were read by the President PTA.

- 1) Objectives and functions of PTA.
- 2) Formation of EC-PTA as per GR.
- 3) Achievements of SSC & HSC Result - 2023-24.

## Agenda 1.

Reading and confirmation of minutes of the last meeting.

Secretary PTA read and confirmed the minutes of last General Body Meeting held on 06/04/2024.

## Agenda 2

Introduction of Executive Committee, PTA for the Academic year - 2024-25.

The President PTA informed about the formation of EC-PTA on 13/07/2024 and welcomed Parent's Representative of Ac. Yr. 2024-25 by offering flowers.

## Agenda 3.

Duties and Functions of P.T.A.

The President P.T.A read the duties and functions of P.T.A in the beginning.



## Agenda 4.

Any other Point with the permission of the chair.

- 1) Some of the Parents suggested to extend the date of late fine for payment of fees.
- 2) Some of the Parents requested to call the Book vendor to resolve certain issues.
- 3) One of Parents suggested that writing work can be avoided during arrangement period.
- 4) One of Parents suggested that light indoor exercises should be taken by PT teachers during monsoon.
- 5) One of the I std Parent requested to send Time-Table to class whatsapp group to avoid excess bag weight. Supervisor Primary replied to it that some of the books are already kept in the class to avoid the same.
- 6) Std I Parent enquired about std I & V ID cards, Supervisor Primary assured it will be given soon.
- 7) Some of the Parents requested to allow non-reg in tiffin. Supervisor Secondary gave satisfactory clarification and President PTA informed that it cannot be allowed.
- 8) Some of the Parents requested for one more security guard near other parking. Co-ordinator informed and requested the parents to park the vehicle properly. President P.T.A. also appealed to the parents not to give two wheelers to underage students.
- 9) Some of the Parents requested for Discount on full payment of fees at the beginning. President P.T.A. requested to pay fees in time.

The meeting ended at 4.30 p.m with the vote of thanks given by President PTA.

Smali

[Secretary, PTA.]

Baliya

[President, PTA.]